**Request for Proposal (RFP) Notice**

**For**

**Employment Recruitment Services**

The Niagara Falls Housing Authority requests a separate, sealed proposal to provide employment recruitment services to secure an Executive Director for the agency.

The sealed proposal must be addressed as follows:

**S. Bishop Kevin Dobbs**

**Chairman**

**Niagara Falls Housing Authority**

**744 Tenth Street**

**Niagara Falls, New York 14301**

and clearly marked on the outside of the proposal, as “Employment Recruitment Services Proposal.”

The submission deadline is Wednesday, August 1, 2018 at 3:00 pm EST. No proposal will be accepted after the above date and time. RFP packages are available by contacting Maria Vitello at 716.285.6961 or [nfha@nfha.org](mailto:nfha@nfha.org). No faxed submittals will be accepted.

The contract for professional services will only be awarded to a single professional firm. The NFHA is an Equal Opportunity Employer and actively solicits the same requirement for all firms interested in this opportunity. The NFHA reserves the right to waive irregularities and to reject any/all proposals submitted. No proposal submitted shall be withdrawn after the proposal due date.