



EMPLOYMENT OPPORTUNITIES

THE CITY OF WHITE PLAINS HOUSING AUTHORITY

EXECUTIVE DIRECTOR OF THE WHITE PLAINS HOUSING AUTHORITY

The Executive Director provides essential leadership in advancing the organization's strategic direction, and workplace culture. This position is entrusted with the fulfillment of the mission and strategic plan of the organization and is the lead staff person for organizational governance. Further, this role is the key and leading role for the business of the organization, and involves planning, organizing, directing, controlling, and administering operational policies and procedures.

DESIRABLE TRAINING AND EXPERIENCE: Either

- A) Master's Degree* in Business or Public Administration, and five (5) years of progressively responsible experience in public housing or facilities management in an automated environment, two (2) of which shall have been in a supervisory or administrative capacity; or
- B) Bachelor's Degree* in Business Administration, Accounting, Finance, Facilities Management or a related housing field and six (6) years of progressively responsible experience in public housing, or facilities management in an automated environment, two (2) years of which shall have been in a supervisory or administrative capacity; or
- C) A satisfactory equivalent combination of training and experience as defined by the limits of A) and B) above.

SPECIAL REQUIREMENT: Must possess or be eligible for Certification as Public Housing Property Manager.

***NOTE:** Education beyond the secondary level must be from a regionally accredited institution or one recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary degree granting institution.

If interested, please send application to:

**Eric Eller
Chairman, Board of Commissioners
White Plains Housing Authority
223 Dr. Martin Luther King Jr. Blvd.
White Plains, NY 10601**

EQUAL OPPORTUNITY EMPLOYER

For new employment with the City of White Plains, proof of full vaccination is required.
For other recruitment information, call the 24-hour Information Line at (914) 422-1279.