

The Kingston (NY) Housing Authority (KHA) is seeking an experienced professional for the position of Executive Director. The Executive Director reports to the KHA-Board of Commissioners for all of KHA's operations.

Qualified applicants must possess a bachelor's degree plus five years of property management in subsidized / multifamily housing, or an equivalent combination. A good understanding of subsidized multifamily housing, including applicable federal and state Fair Housing laws, policies, procedures etc. Experience in administrative, supervisory, finance, facilities, project management and contract negotiations are necessary. In addition, knowledge of the Housing Choice Voucher program is also essential.

Public Housing Management (PHM) Certification required, or to be obtained within one year of employment. Additional industry certifications are a plus. Grant writing and grant administration is a plus.

Salary is based upon experience and education. The position is open until filled.

Please submit a cover letter and resume along with a list of at least three (3) references to:

Reynolds Scott-Childress, Chairman  
C/O Kingston Housing Authority  
132 Rondout Drive  
Kingston, New York 12401

Resumes must be received or postmarked prior to January 26, 2024  
Job Type: Full-time.